



उत्तर प्रदेश ग्रामीण बैंक

UTTAR PRADESH GRAMIN BANK

(सरकार के स्वामित्वाधीन अनुसूचित बैंक)  
(Scheduled Bank Owned by Government)

REF:UPGB:ROJAU:P.E:REF:2025-26:१३

Date:17.09.2025

**TENDER FOR REFILLING OF FIRE EXTINGUISHER OF BRANCHES/OFFICE**

Uttar Pradesh Gramin Bank, Regional Office, Jaunpur invites sealed tender for refilling of Fire Extinguisher installed at our Branches and Regional Office situated at Jaunpur District from all the concerning vendors, descriptions are as under:-

1. Fire Extinguisher Specification : 3KG CO<sub>2</sub> Type
2. Tender issuing date : 18.09.2025
3. Last date for Submission of Tender : 08.10.2025 till 05:00 PM
4. Date of opening Tender : 09.10.2025 at 04:00 PM
5. Contact Number : 8981715460/9453146864

**REFILLING OF FIRE EXTINGUISHER EFFECTIVE FROM : October 2025**

**ELIGIBILITY:**

- The bidder must be accompany the ITR for the last three years.
- Only those vendors are eligible who have minimum 2 year experience of **Refilling of Fire Extinguisher** in PSU's/Government organization/PSB/ Financial institution/Private banks. (attach copies of service allotment from institution)

**VALIDITY OF RATES:**

- The rate contract with the selected vendor will be valid up to a period of 2 year from the date of acceptance of the rates.
- The contract will be effective for a period of 1 year from the date of allotment of contract and may be renew for one year after satisfactory work completion.
- Under the contract, the defective/non-functioning parts of equipment's spares will be replaced without any cost.

**BID SUBMISSION:**

- The sealed tenders must reach the **COMPLETED IN ALL RESPECT LATEST BY 5:00 PM ON 08.10.2025**. Bids received after that shall not be entertained.

**THE REGIONAL MANAGER,**  
**Uttar Pradesh Gramin Bank Regional Office**  
**Pawan Plaza Building, Civil Lines, Jaunpur**  
**Post - Sadar, Uttar Pradesh – 222002**  
**Email Address: PE.ROJAUN@barodauprrb.co.in**

- The Bids submission is as per mentioned guidelines only.
- The bid must contain two Envelopes as per procedure given below.

क्षेत्रीय कार्यालय, पवन प्लाजा, सिविल लाइन्स, जौनपुर-222001, दूरभाष: 05452-220843  
Regional Office, Pawan Plaza, Civil Lines, Jaunpur-222001, Telephone: 05452-220843  
e-mail: ROJAUN@barodauprrb.co.in



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**>> FIRST ENVELOPE MUST CONTAIN ALL THE DOCUMENTS GIVEN BELOW:**

- Annexure – 'A' and 'B' duly filled with all the details with seal and signed by bidder.
- Attested photocopy of document of registration of firm along with GSTIN No.
- Photo copy of PAN Number duly attested.
- The entire tender document duly signed by the vender as a mark of acceptance of terms and conditions of the tender document.
- All documents should be Self-attested along with stamp of the Firm.
- The Firm/Company should not have been blacklisted by any public sector/Bank/PSU/Government Department in the past. A Self declaration letter by the bidder, on the company's letter head should be submitted along with bid.

**IT MUST BE MENTIONED ON FIRST ENVELOPE "DOCUMENT SUBMITTED FOR BID OF REFILLING OF FIRE EXTINGUISHER".**

**>>SECOND ENVELOPE MUST CONTAIN ALL THE DOCUMENTS GIVEN BELOW:**

- The price must be submitted on the prescribed format. Price bid will not be accepted on any other format or document.

**IT MUST BE MENTIONED ON ENVELOPE "PRICE BID FOR REFILLING OF FIRE EXTINGUISHER".**

**BOTH TWO ENVELOPES MUST BE KEPT IN THIRD SEALED ENVELOPE AND SUPERSCRIBED "BID FOR REFILLING OF FIRE EXTINGUISHER".**

**IF ANY OF THE ABOVE DOCUMENTS IS/ARE NOT SUBMITTED OR IF SUBMITTED BUT IS NOT DULY ATTESTED, THE BID WILL BE REJECTED.**

**EVALUATION OF BIDS:**

- Quoting incredibly low value with a view of subverting the tender process shall be rejected straight away.

**SINGLE POINT OF CONTACT FOR SUPPORT:**

- Bidder has to provide details of single point of contact viz. designation, address, email address, telephone/mobile no. for communicating and information for work progress.





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**PAYMENT TERMS:**

- Payment will be made by Regional Office after successfully work completion at all branches and office subjected to the satisfactory report of your work.
- Minimum one visit of each branch for refilling of fire extinguisher and training for handling of fire extinguisher. (Visit certificate to be countersigned by Branch Heads is Compulsory).

**OTHER TERMS AND CONDITIONS:**

- The registration number of the firm along with the GSTIN no. allotted by the authorities must be submitted.
- PAN number of the firm allotted by the income tax authorities should be submitted. (Without PAN & GSTIN registration the vendor's bid would become invalid and same shall be rejected).
- The bid must accompany the income tax returns for the last three years.
- Conditional tenders shall not be accepted on any ground and shall be rejected straight away.
- Any deviation of the conditions given by the purchaser will not be accepted and the bid will be rejected without assign any reasons.
- If any clarification is required, the same should be obtained before submitting the bid.
- The entire tender document must be signed with the seal and attached as mark of acceptance of terms and conditions.
- Any dispute will be under Jaunpur Jurisdiction.

**RIGHT TO REJECT BIDS:**

- Bank reserves the right to accept or reject any quotation or cancel the entire process at any stage without assigning any reason whatsoever. The bank does not bind itself to accept the lowest of any quotation and reserves to itself the right to accept or reject any or all quotations. Either in whole or part, without assigning any reason for doing so.
- The selected bidder is found to be unsatisfactory response/performance.

**REQUEST FOR INFORMATION:**

All queries relating to the RFP, technical or otherwise, must be either in writing or by email only at PE.ROJAUN@barodauprrb.co.in

Yours Faithfully

Regional Manager

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**Annexure I**

**Bidder Profile Format-**

S.N	Parameters	Response
1	Name of Firm/ Company	
2	Address	
3	Phone No. / Mob. No.	
4	Year of Establishment	
5	Name of Proprietor or partner	
6	Details and value of major Refilling Work taken up during last two years with reputed Govt. institutions / financial organizations / Banks.	
7	List of other major customers (Work order/Experience/ Service certificate from the customers are to be enclosed).	
8	PAN No. (Copy to be enclosed).	
9	GSTIN No. ( Certificate to be enclosed	
10	Any other relevant information with documents.	

**Note:** Enclose copies of Audited Balance sheet along with enclosure Dated this..... Day of.....

Place:-

Date:-

Signature of Authorized Signatory & Seal

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## Annexure II

### **TENTATIVE QUANTITY OF THE EQUIPMENTS PROPOSED TO BE REFILLING OF FIRE EXTINGUISHER WORK CONTRACT AT VARIOUS BRANCHES.**

S.No.	Items With Brief Details of Config./Make/Model	Estimated Quantity	Rate (incl. of all taxes)	Total Cost (GST Extra)
1	REFILLING CHARGE OF 3kg CO <sub>2</sub> TYPE FIRE EXTINGUISHER	73		
TOTAL				

- Quantity mentioned are indicative in above table and the exact quantity (Branch/Office wise) will be given in work order.
- The lowest vendor will be awarded as per total cost of CAMC.
- Rates should include service charge of engineer inclusive of all charges. No extra charge will be payable for travelling, boarding and any other expenses.
- Preventive measures should be carried out once. (Visit Certificate to be countersigned by Branch Heads is Compulsory).
- GST Will be paid extra as per GOI Norms.

Place-  
Date-

Signature of Authorized Signatory & Seal