



उत्तर प्रदेश ग्रामीण बैंक

UTTAR PRADESH GRAMIN BANK

(सरकार के स्वामित्वाधीन अनुसूचित बैंक)  
(Scheduled Bank Owned by Government)

UPGB/ROGKP2/PE/2025-26/ 200

Date: 11.11.2025

**Tender for Supply & Installation of Flex material for Signage at Various Branches & Offices of Regional Office Gorakhpur-2**

**ADDRESS OF THE REGIONAL OFFICE:** GORAKHPUR 2, BUDDH VIHAR COMMERCIAL SCHEME, TARAMANDAL, GORAKHPUR, UP-273016

Date of Commencement of tender	11.11.2025
Date of Pre-Bid Meeting	21.11.2025, 11:00 AM through Virtual Mode
Place of Pre-Bid Meeting	Through virtual Mode, interested bidders may email us on <a href="mailto:rogkpt@barodauprrb.co.in">rogkpt@barodauprrb.co.in</a> for their participation up to 20.11.2025 till 5:00 PM
Last date and time for submission of Bids	01.12.2025 till 03:00 P. M.
Last Date of Submission of EMD	EMD should be submitted in physical mode at Regional office GORAKHPUR IIII BUDDH VIHAR COMMERCIAL SCHEME, TARAMANDAL, GORAKHPUR, UP-273016, Before last date of submission of bid.
Contact Details	Nitesh Kumar 7905670054

**Note:** This is two packet bid namely as Technical Bid and Financial bid. Bidders submitting their bids must ensure to prepare two different envelopes clearly superscribing Technical Bid and Financial Bid, and both of these envelopes must be kept in Single sealed envelope clearly superscribing "Tender for Supply & Installation of Flex material for Signage at Various Branches of Regional Office (Gorakhpur-2)".

Regional Manager  
Region- Gorakhpur II



Notice Inviting Tender

**Tenders are invited through for Supply & Installation of Flex material for Signage at Various Branches of Regional Office Gorakhpur-2**

Regional Office,Gorakhpur-2 invites sealed applications from eligible firms for Supply & Installation of Flex for Signage Boards in Branches/Offices of the Bank

1. Interested bidders are advised to go through the entire RFP before submission of bids to avoid any chance of elimination. The eligible bidders desirous of taking up the project for providing of proposed services for the Bank are invited to submit their technical and commercial proposal in response to this RFP. The criteria and the actual process of evaluation of the responses to this RFP and subsequent selection of the successful bidder will be entirely at Bank's discretion. The RFP seeks proposal from bidders who have the necessary experience, capability, and expertise to provide the Bank the proposed services adhering to the Bank's requirements outlined in this RFP.

**2. The other details and schedule of the events of the tender are as under:**

**Table A**

S. No.	Particulars	Details
1.	Tender ID	UPGB/ROGKP2/PE/2025-26/
2.	Name of Work	Supply & Installation of Flex material for Signage at Branches of Regional Office Gorakhpur-2
3.	Earnest Money Deposit (EMD)	<b>Rs. 20,000/- (Rupees Twenty Thousand Only).</b>  Bidders can submit the EMD in the form of DD/Bank Gaurantee/Banker's Cheque from any Scheduled Commercial Bank in favor of Uttar Pradesh Gramin Bank payable at Regional Office Gorakhpur-2  The same should be valid for 90 days beyond the bid validity.
4	Security Deposit	5% of the contract Value or actual work amount whichever is higher. Retention Money @5% shall be deducted from each bill amount till the total Security deposit reaches 5% (including EMD).
5	Performance Bank Guarantee	5% of Total Contact value for 62 months (60 months of warranty period and 2 months additional period) from any Scheduled Commercial Bank.
6	Defect Liability Period	Complete Warranty Period i.e. 5 years from date of completion of work.
7.	Last date and time for Receipt of written queries for clarification from bidders in Pre-bid Meeting.	20.11.2025 till 5:00 PM
8.	Date of posting of Clarifications on the Bidder's queries.	24.11.2025
9.	Last date & time for submission of Technical Bid and Price Bid.	01.12.2025 till 03:00 P. M.



10.	Date and Time of Opening of Technical Bid	01.12.2025, 03:30 P.M.
11.	Date and Time of Opening of Price Bid	08.12.2025, 03:30 P.M.
12.	Selection procedure	<b>As per RFP</b>
13.	Validity for Offer/Bid	Rates shall remain valid for a period of 90 days from the date of agreement between the Bank and the successful bidder.

03. There should not be any deviation or assumption in terms and conditions as have been stipulated in this tender document. Conditional tenders shall be summarily rejected. Prior to the detailed evaluation, the Bank will determine the responsiveness of each Bid. For purposes of this clause, a responsive Bid is one, which conforms to all the terms and conditions of the tender in Toto, without any deviation or assumption.
04. In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.
05. The Bank reserves its right to change the dates mentioned in this Tender document, which will be posted through bank's website.
06. Please note that all the information desired need to be provided. Incomplete information may lead to non-consideration of the proposal.
07. The information provided by the bidders in response to this tender document will become the property of Uttar Pradesh Gramin Bank and will not be returned. The Bank reserves the right to amend, rescind or reissue this Tender and all amendments will be advised to the bidders and such amendments will be binding on them.
08. This RFP documents shall not be transferred, reproduced, or otherwise used for purpose other than for which it is specifically issued.
09. Bank reserves its right to accept or reject any or all the tenders, either in whole or in part without assigning any reason(s) for doing so and no claim / correspondence shall be entertained in this regard.
10. Any corrigendum / addendum in the matter will be published only on bank's website mentioned hereinabove.



Basic Information for Eligibility

1	Name of the Organization	
2	Full Postal Address of Organization with Pin Code	
3	Contact Details: (i) Name of Contact Person (ii) Phone No. (iii) Mobile No. (iv) E-mail ID	
4	Year of Establishment (Enclose certified copies of documents )	
5	Constitution of the Bidder (Enclose certified copies of documents)	
6	Whether registered with the applicable registration authority. For instance, Registrar of Companies / Registrar of Firms (Enclose certified copies of documents)	
7	Registration with Government Authorities (Enclose certified copies of documents )	
	A. Income Tax (PAN No)	
	B. Goods & Service Tax No. (GST)	
	C. MSME Registration No. if applicable	
8	Names of Directors/Partners/Associates/ Proprietor	
9	C.A certificate for average yearly turnover of minimum Rs. 400000/- of the firm/bidder during last 03 F.Y. In case audited Balance sheet of F.Y 2024-25 is not finalized, bidder shall provide provisional Balance sheet duly signed by C.A	
	2022-23:	
	2023-24:	
	2024-25:	
10	Details of Similar works* completed in last three years (as per Proforma -1)	
	<ul style="list-style-type: none"> <li>• 3 similar work not less than</li> <li>• 2 similar work not less than</li> <li>• 1 similar work not less than</li> </ul>	
	<ul style="list-style-type: none"> <li>• Rs 320000.00*</li> <li>• Rs 400000.00*</li> <li>• Rs 640000.00*</li> </ul>	
11	Detailed description and value of works on hand (Proforma-2)	
12	Other infrastructural information to be used/ referred for this project (Proforma-3)	
13	Mention if blacklisted and/or blacklisting proceedings pending with any client. Details of the same, with reasons, to be furnished.	
14	Whether any penalty imposed by Law Enforcing Agencies such as Labor Department, GST etc.	
15	Yes/No	
15	Yes/No	



# उत्तर प्रदेश ग्रामीण बैंक

## UTTAR PRADESH GRAMIN BANK

(सरकार के स्वामित्वाधीन अनुसूचित बैंक)  
(Scheduled Bank Owned by Government)

	reasons.	
16	Declaration of near relatives of UPGB employee	
17	Tender Form	

\* Similar work means New External Glow Sign Boards, Flex, Vinyl & External Glow Sign Boards or other Branding material works of same nature /magnitude carried out in last three years.

Signature of the applicant  
with seal

Date:

Place: