



उत्तर प्रदेश ग्रामीण बैंक

UTTAR PRADESH GRAMIN BANK

(सरकार के स्वामित्वाधीन अनुसूचित बैंक)

(Scheduled Bank Owned by Government)

INVITATION FOR OFFER

UTTAR PRADESH GRAMIN BANK, Regional Office, Chandauli invites proposal / offers in single bid system from owners / builders / developers having clear and marketable titles over land and built-up property, having carpet area of approx. $1000 \pm 15\%$ sq.ft. for Niyamatabad Branch, for acquiring premises (Fully constructed) for shifting of the Branch on lease / rental basis in the following areas in order of preferences:

Location: Niyamatabad {Village & Post-Niyamatabad, Block-Niyamatabad, Tehsil- Pt. Deen Dayal Upadhyay Nagar, District-Chandauli, 232101}

Preferences shall be given to offers from Public Sector Units / Banks / Undertakings and Government Departments.

Location of premises should be within 350 Meter (approx.) from the current premises. Premises should consist 2 Rooms, Hall, Kitchen, 2 Toilets and bathrooms (all with tiles). Premises should be ready for possession / accommodation within a period of one month from the date of advertisement.

A place should be provided by the landlord on the roof for Solar system with panel (as an alternative to electricity setup) and a place for RF, V-SAT and tower for bank connectivity. In addition to above, a place should also be provided by the landlord outside branch premises for generator set and parking. Basic facilities i.e. water supply in the premises should also be provided invariably by the premises owner.

NOTE: No additional rent will be paid for Solar system with panel, RF, V-SAT and tower for bank connectivity, Generator set and basic facilities. Offers in sealed envelope in conformity with Single bid system should contain the following details.

Envelop :- Marked "Bid for premises (Fully constructed) for Niyamatabad branch" should contain full technical details viz. location of premises with detailed address, plan drawn to scale with completion / occupation certificate, carpet area of each portion to be acquired, specification of internal finishes, amenities, car parking facility, distance from railway station and completely filled & signed Annexure-III, IV & VII. Financial details viz. rate per sq.ft. on carpet area, details of Municipal taxes and expenses, occupation certificate etc. Carpet area (as per IS Code 3861-2002) shall exclude staircase, corridor and passage, porch, shaft and machine rooms for lifts, air-conditioning duct, loft, built-in wardrobes & shelf, intermediate pillars / columns, partitions & wall and other obstructions, verandahs, balcony, bathrooms and lavatory etc.

Offers should be valid for a minimum period of 120 days from the last date of submission. No brokerage shall be paid. The sealed covers marked as "Bid for premises (Fully constructed) for Niyamatabad branch" super scribbling advertisement/display references and applicant name & address be put in one sealed cover addressed and submitted to **The Regional Manager, UTTAR PRADESH GRAMIN BANK, Regional Office, H. No. 10 & 10/1, Nai Basti (Chandhasi), Post-Mughalsarai (Pandit Deen Dayal Upadhyay), District- Chandauli - 232101 on or before 24.12.2025 by 3.00 P.M.**

Any decision taken by Bank at any point of time in connection with this process shall be final and conclusive and no claim or dispute from any quarter in that regard shall be entertained.

Regional Head

Date: 01.12.2025





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शाखा नियमताबाद हेतु नवीन परिसर (निर्मित) की आवश्यकता

सूचित किया जाता है कि शाखा नियमताबाद हेतु नवीन परिसर (निर्मित) की आवश्यकता है। इस हेतु शाखा नियमताबाद के आस पास 350 मीटर की सीमा तक) मुख्य मार्ग पर अवस्थित, अधिकतम कुल 1000 वर्ग फीट (+/-15%) में भूतल पर पूर्णतया बने हुए परिसर की आवश्यकता है।

इच्छुक आवेदक अपना आवेदन(निविदा), समस्त विवरणों व परिसर स्वामित्व के प्रमाण के साथ निविदा एक बन्द लिफाफे में, (जिस पर शाखा नियमताबाद नवीन परिसर (निर्मित) हेतु निविदा अंकित हो) शाखा नियमताबाद/क्षेत्रीय कार्यालय चन्दौली में दिनांक 24.12.2025 सांय 03.00 बजे तक जमा करा सकते हैं।

- ❖ कुल कार्पेट एरिया 1000 वर्ग फीट (+/-15%)
- ❖ परिसर का स्थान शाखा नियमताबाद के आस पास
- ❖ परिसर का तल अनिवार्यतः भूतल
- ❖ आवेदन का प्रारूप निविदा बंद लिफाफे में
- ❖ आवेदन जमा करने का स्थान शाखा नियमताबाद/क्षेत्रीय कार्यालय चन्दौली
- ❖ आवेदन जमा करने की अंतिम तिथि 24.12.2025 सांय 03.00 बजे तक
- ❖ भवन स्वामी द्वारा वैकल्पिक विद्युत व्यवस्था हेतु रूफ टॉप सोलर (पैनेल के साथ) एवम् बैंक कनेक्टिविटी यथा: RF, V-SAT लगाने हेतु अनिवार्यतः भवन छत पर स्थान दिया जायेगा तथा कार्यालय परिसर के बाहर जनरेटर स्थापित करने व पार्किंग हेतु भी स्थान दिया जायेगा जिसके लिये अलग से कोई किराया देय नहीं होगा। पानी की व्यवस्था (यथा: वाशरूम में कनेक्शन, छत पर टंकी, ग्राहकों हेतु वाशबेसिन इत्यादि) भी भवन स्वामी को करना होगा। बिना इस शर्त के कोई भी प्रस्ताव क्षेत्रीय कार्यालय के द्वारा स्वीकार नहीं किया जायेगा।
- ❖ उपरोक्त से संबंधित अन्य शर्तों/नियमों तथा किसी भी प्रकार की अन्य जानकारी हेतु शाखा नियमताबाद अथवा क्षेत्रीय कार्यालय चन्दौली {म० न० 10 & 10/1, नई बस्ती (चन्धासी), प० दीनदयाल उपाध्याय (मुग्लासराय), जिला- चन्दौली, पिन कोड-232101} में सम्पर्क किया जा सकता है।



दिनांक : 01.12.2025



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ANNEXURE-III

SUGGESTED FORMAT FOR TECHNICAL BID

1	Name of Owner
2	Telephone No. / Mobile No.
3	Complete Address of Site / Premises Offered
4	Copy of ownership proof (attach copy)
5	Floor offered with details of Carpet area. (Quote to be in Carpet area and not any other area)
6	Year of construction
7	Whether said property has Municipal Approval for commercial use. (Attach Copy)
8	Details of sanctioned plan (Copy to be furnished on demand)
9	Details of completion / occupation certificate (Copy to be furnished on demand)
10	Whether the colony is finally approved by Govt. (Submit the proof)
11	Specifications of Internal Finishes
12	Amenities
13	Electrical Load
14	Water Supply Connection
15	Type of Structure – RCC / Load Bearing
16	Parking availability
17	V-SAT Antenna Space
18	Distance from Railway / Station etc

CARE:

- No indication as to price aspect be given in Technical Bid
- Technical bid and Financial bid are to be submitted in separate sealed covers marked as TB& FB superscribing advertisement reference, name of the applicant and address of the applicant.
- Both the sealed covers (TB & FB) be put in one sealed cover marked as offer for premisesat _____



प्रमाण कार्यालय: एम्बेसी एवं द्वितीय पार्ट नं. नेशनल सीटी कमरियाल कम्प्लेक्स, वरदान खंड, गोमती नगर एक्सटेंशन, लखनऊ - 226010

Head Office: 2nd and 3rd floors, NBEC Commercial Complex, Vardan Khand, Gomti Nagar Extension, Lucknow - 226010

Phone: 0522 2987902, email- pe.ho@barodauprrb.co.in



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ANNEXURE-IV

SUGGESTED FORMAT FOR FINANCIAL BID

1.	Full Name of Owner	
2.	Location of Premises	
3.	Rental rate per sq.ft. of Carpet area. Quote to be in carpet area only and not any other area. (Only Ground floor premises to be offered) _____ per sq. ft. per month (inclusive of taxes)	
4.	Municipal Taxes. To be borne by landlord invariably	
5.	Taxes including revision in future To be borne by Landlord invariably. Please note that Municipal taxes / cess/ services to be borne by Landlord. Service charges like Society charges, maintenance charges to be borne by the Bank.	
6.	Other charges like Society Charges / Maintenance charges / Charges for Amenities (Please quantify)	
7.	Goods & Service Tax (GST) on rent (to be borne by whom)	
8.	Period of Lease	
9.	Cost of execution of Lease Deed to be shared in proportion	50.50
10.	Interest free rent advance required, if any	
11.	Loan amount required for construction / renovation of premises, If any	
12.	Any other condition, If any	



ANNEXURE-VII

OFFER LETTER TO BE GIVEN BY THE LANDLORD [S] OFFERING PREMISES ON LEASE

From,

To,

The Manager
Uttar Pradesh Gramin Bank

Dear Sir,

Sub: OFFER TO GIVE THE PREMISES ON LEASE FOR YOUR BRANCH / OFFICE.

I/We offer to give you on lease the premises described here below for your _____ branch / office.

- a) Full address of premises offered on lease
- b) Distance from the main road / cross road
- c) Whether there is direct access to the premises from the main road
- d) Floor area - (Carpet Area in sq. ft. floorwise)
- e) Year of construction
- f) Landlord to submit stamped undertaking that construction has been done as per Local Body approved Plan and bye-laws and no illegal construction is carried out by him /her / them.
- g) If the building is new, whether occupancy certificate is obtained.
- h) If the building is yet to be constructed
 - i. Whether the plan of the building is approved (copy enclosed)
 - ii. Cost of construction
 - iii. Time required for completing the construction
- i) If the building is old whether repairs / renovation is required
 - i. If so cost of repair / construction.

Boundaries

East

West

North

South



TERMS & CONDITIONS:

a) Rent – Floor-wise rent payable at the following rates i.e

		Floor	Carpet Area (sq.mtr.)	Rent Rate(Rs.) per sq.mtr. of Carpet Area per month
i)	Basic Rent			
ii)	Service Charges, if any (Society charges etc.) Give Details			

With effect from i.e. the date of handing over vacant possession after completion of the construction, repairs, renovation additions, payable within 5th working day of succeeding calendar month. For services etc. the respective service rent will be payable from the date the service is available.

b). Lease Period:

- i) _____ years certain and _____ years option from the date of handing over vacant possession after completion of construction, repairs, renovations, additions, alterations etc with _____ % enhancement in rent after _____ years.
- ii). In case I / We fail to discharge the entire loan to be (granted by the Bank for construction / repairs/ renovation / addition of the premises) along with interest within the agreed period of lease, I/We, agree for further extension of lease at the same rental rates, as will be paid at the time of expiry of agreed lease period till the loan with interest is cleared in full. This is without prejudice to the rights of the Bank to recover such outstanding by enforcement of the security or by other means such as may be deemed necessary by the Bank.
- iii). You are however at liberty to vacate the premises at any time during the pendency of lease by giving three months notice in writing without paying any compensation for earlier termination.

c). Rates & Taxes:

All existing and enhanced Municipal Corporation Taxes, rates and cesses will be paid by me/us. This condition cannot be modified by Landlords. If any notice is received by the Bank from the Authorities concerned on a/c of default, I / We shall pay the liabilities immediately or I / We authorise you to pay the same against adjustment of future rent payable to me / us.

d). Repairs / Maintenance:

- i). Bank shall bear actual charges for consumption of electricity and water. I/We undertake to provide separate electricity/ water meters for the purpose.
- ii) All repairs including annual/periodical colour wash and annual / periodical painting will be got done by me / us at my/ our cost. In case, the repairs and or white / colour washing is / are not done by me/us as agreed now, you will be at liberty to carry out such repairs or white/ colour washing etc. at our cost and deduct all such expenses from the rent payable to us.



e). Rental Deposit:

You have to give us a sum of being the advance rent deposit for months which will be refunded to you during the lease period or before surrender of the premises or from the second year of lease and preferably in 12 to 24 months instalments as stipulated to me/us by you (Applicable only where no loan component is involved) or

f). Loan:

I/We may be granted a loan of (Rupees only) that may be sanctioned as per the norms of the Bank which will be cleared with interest within the stipulated period of lease and also to undertake to repay the loan by adjusting the monthly rent as per the stipulations of the Bank. The estimate of cost of construction/ renovation is

Further, I/We undertake to offer the land and building as security for the loan granted for the construction of the building.

g). Lease Deed / Registration Charges:

If you require, I/We undertake to execute an agreement to lease/regular lease deed in your favour containing the mutually accepted/sanctioned terms of lease at an early date. I/We undertake to bear the charges towards stamp duty and registration charges for registering the lease deed on the basis of 50:50 between the Bank and me/us.

h). I / We undertake to provide space for **outdoor fans** / units for Air-Conditioners (Split ACs). i). I / We give permission for installation of On-site ATM within the premises including structural changes and undertake to provide space to install V-SAT antenna, Radio Mast Pole antenna, solar panels etc.

DECLARATION:

- a). I / We, am / are aware that, the rent shall be calculated as per the carpet area which will be measured in the presence of landlord/s and Bank Officials after completion of the building in all respect as per the specification/requirement of the Bank.
- b). The concept carpet area for rental purpose was explained to me/us and clearly understood by me/us according to which the area occupied by Verandah, Corridor & passage, Entrance hall & Porche, Staircase & stair cover, Shaft & machine room for lift, A/C Ducts/ plant room, Shaft for sanitary / water-supply / garbage/ fire fighting / electricity / telecommunication / AC, Bathrooms, Lavatories, Stilt, Covered / open parking spaces, Pump Room, Flower Bed, Watchmen / s Chowky, Storage Tanks, Chajja, Canopies & Worship Places and other uncovered area would be excluded for arriving at rental payments.
(strike out whichever is not applicable particularly for toilet (s).
- c). Bank is at liberty to surrender any part of the premises during the currency of the lease without payment of any compensation / rent for the unexpired lease for which I / We shall not have any objection.



d) The following amenities are available in the premises or I/We agree to provide the following amenities (Strike out whichever is not applicable) at our cost

- i) The strong room area will be constructed strictly as per the Bank's / RBI's specifications and size. Strong room door, grill gate, tangbar, ventilators are to be supplied by the Bank.
- ii) A partition wall will be provided inside the strong room segregating safe deposit vault and cash room.
- iii) A lunch room for staff and stock room will be provided as per the requirement /specification of the Bank/A wash basin will also be provided in the lunch room.
- iv) Separate toilets for gents and ladies will be provided.
- v) A collapsible gate, rolling shutters will be provided at the entrance and at any other point which gives direct access to outside.
- vi) Entire flooring will be of vitrified tiles and walls distempered.
- vii) All windows will be strengthened by grills with glass and mesh doors
- viii) Required power load of _____ KVA for the normal functioning of the Bank and the requisite electrical wiring/points will be provided.
- ix) Continuous water supply will be ensured at all times by providing overhead tank and necessary taps. Wherever necessary electric motor of required capacity will be provided.
- x) A suitable space for fixing sign boards on the front walls of the building will be provided at no extra cost.
- xi) Electrical facilities and additional points, (lights, fans, power) as recommended by the bank will be provided.

e) I / We declare that I am/are the absolute owner of the plot/building offered to you and having valid marketable title over the above. I/We also confirm that there is no litigation / court order against this property

f) The charges/fees towards scrutinising the title deeds of the property by the Bank's approved lawyer will be borne by me/us.

g) You are at liberty to remove at the time of vacating the premises all electrical fittings and fixtures, counters, safes, safe deposit lockers, cabinets, strong room door, partitions and other furniture put up by you

h) If my/our offer is acceptable, I/We will give you possession of the above premises by _____
(Date)

i) I/We further confirm that this offer is irrevocable and shall be open for _____ days from date hereof, for acceptance by you.

Yours faithfully,

Date:



ANNEXURE XX
CONSTRUCTION CERTIFICATE FOR STRONG ROOM OF BRANCHES

This is to certify that, based on the prescribed specifications, the strong room at
(address of the premises) for Branch (name of the town/ village/ city)
has been constructed under my supervision. The strong room constructed complies with the
following specifications :

FLOOR: (strike out whichever not applicable)

For New Construction:

R C C 1:1.5:3 (M20 grade) 30cm (12") thick with 12mm dia mild Steel/tor steel/TMT steel
rebars at 150mm center to center both ways and on both the faces of the wall (a formation of
mat of 150mm x 150mm) and mats on both the faces are staggered for a spacing of 75mm
center to center.

For Existing Building:

R C C 1:1.5:3 (M20 grade) 15 cm (6" thick) reinforced floor over the existing RCC
flooring/slab with 12 mm dia mild Steel/tor steel/TMT steel rebars at 150mm center to center
both ways to form a single mat (a formation of mat of 150mm x 150mm) over the
existing.....

WALLS:

300 mm thick Reinforced Cement Concrete R C C 1:1.5:3 (M20 grade) with 12 mm dia mild
Steel/tor Steel/TMT Steel rebars at 150mm center to center both ways and on both the faces
of the wall (a formation of mat of 150mm x 150mm) and mats on both the faces are
staggered for a spacing of 75 mm center to center.

CEILING:

** 300 mm thick Reinforced Cement Concrete R C C 1:1.5:3 (M20 grade) with 12 mm dia
mild Steel/tor steel/ TMT steel rebars at 150mm center to center both ways and on both the
faces of the ceiling (a formation of mat of 150mm x 150mm) and mats on both the faces are
staggered for a spacing of 75mm center to center.

OR

Fortification below existing RCC slab with grills made of mild steel/tor steel/ TMT bars of
20mm thickness, spaced 75 mm c/c in both direction in 60mmx60mmx6mm angle iron frame
work spaced at 900mm c/c in both directions fixed to an all round framework using the same
L angles

The cube test results of the above concrete work, actual reinforcement drawings and plan of
the strong room is enclosed.

The period of construction is from to

Date :

Signature

Bank's Engineer/ Bank's panel Engineer/ Architect

Note: ** delete/strike out whichever not applicable referring to the spec

