



# उत्तर प्रदेश ग्रामीण बैंक UTTAR PRADESH GRAMIN BANK

(सरकार के स्वामित्वाधीन अनुसूचित बैंक)  
(Scheduled Bank Owned by Government)

Ref.no.RO/KAUS/P.E./2025-26/88

Date : 12-01-2026

## Invitation for sealed quotation for various stationery items.

Sealed quotations are invited for and on behalf of Uttar Pradesh Gramin Bank Regional Office, Kaushambi for various stationery items mentioned below:-

Sr.no.	Stationery items	Quantity required	Rate (excl. GST)	Total (excl. GST)
1	Cash/Receipt Register (70gsm/100leaves)	200		
2	Cash balance book (70gsm/100leaves)	200		
3	Stock Register (70gsm/100leaves)	200		
4	LAD Register (70gsm/100leaves)	200		
5	Attendance register (70gsm/100leaves)	120		
6	Renewal Register (70gsm/100leaves)	200		
7	Loan application register (70gsm/100leaves)	200		
8	*ऋण स्वीकृति पत्र	200 PADS		
9	*NEFT/RTGS Form	500 PADS		
10	*Mobile Banking form	200 PADS		
11	*Net Banking form	200 PADS		
12	*Transfer Voucher	1000 PADS		
13	*LAD	200 PADS		
14	*Dormant to Active form	200 PADS		
15	*Nomination form	200 PADS		
16	*Account opening form (b/w)	50000		
			<b>TOTAL</b>	

\* As per approved specification and sizes

Please submit your quotation in sealed envelope on above said proforma. (All pages of proforma should be duly signed/authenticated by you with firm's seal).

**Price of each stationery items will be evaluated separately for the Lowest one and will be awarded work order accordingly.**

**Any query can be raised by emailing us on [pe.kaus@barodauprrb.co.in](mailto:pe.kaus@barodauprrb.co.in)**

The sealed quotations must be submitted, in sealed envelope superscribing "**Quotation for stationery items**" to our office, **Uttar Pradesh Gramin Bank, Regional Office Kaushambi, Chak Nagar Pratham, Nahar Road, Manjhanpur, Kaushambi – 212207 (U.P)** latest by **2.00 pm on 02.02.2026.**

**Please note that the bank reserves the right to accept or reject any/all quotation without assigning any reason.**

The quotation will be opened on date **03.02.2026 at 04.00 pm** (subject to availability of committee members) at our Regional office.

**The Sealed Quotation are invited from existing Empanelled Printers of Uttar Pradesh Gramin bank only.**

### Others terms and conditions:

- Rate should be quoted inclusive of Freight charges.
- While quoting the rates please ensure specified size and paper quality of respective approved GSM & specifications should only be used for printing, inferior quality of paper if used will be rejected outrightly and no justification/correspondence will be entertained by bank in this regard.
- Delivery at our specified centre at Branch-Karari Kaushambi,
- Quoting incredibly low value of items with a view of subverting the tender process shall be outrightly rejected.
- Only offset printing will be accepted.
- GST will be extra as per GOI norms
- Sample of paper will be enclosed with quotation.

Yours faithfully,

(Anil Kumar)

Regional Manager

Regional Office - Kaushambi



क्षेत्रीय कार्यालय – कौशाम्बी, चक नगर प्रथम, नहर रोड, मंझनपुर, कौशाम्बी - 212207 (उ. प्र.)

Regional Office: Kaushambi, Chak Nagar Pratham, Nahar Road, Manjhanpur, Kaushambi – 212207 (U.P.)

E-mail- [rokaus@barodauprrb.co.in](mailto:rokaus@barodauprrb.co.in)