



उत्तर प्रदेश ग्रामीण बैंक  
UTTAR PRADESH GRAMIN BANK

(सरकार के स्वामित्वाधीन अनुसूचित बैंक)  
(Scheduled Bank Owned by Government)

UPGB/ROA/P&E/2025-26/39

Date: 23.01.2026

**Tender For Printing and Supply of Bank Stationery**

Uttar Pradesh Gramin Bank, Regional Office, Azamgarh invites application in sealed covers from the empanelled stationery printers/vendors of Uttar Pradesh Gramin Bank for printing and supply of bank's stationery.

1. Tender Issue Date - **23.01.2026**.
2. Last Date of Submission of Quotations/Tender - **13.02.2026 up to 03:00 P.M.**
3. Date of Opening Tender - **13.02.2026 at 03:30 P.M.**
4. Tender to be addressed to -

THE REGIONAL MANAGER,  
UTTAR PRADESH GRAMIN BANK  
REGIONAL OFFICE, AZAMGARH  
1<sup>ST</sup> FLOOR, RAGHUVANSHI TOWER, MAU ROAD,  
SIDHARI, AZAMGARH, UTTAR PRADESH - 276001.

5. Period of completion - **20 Days from the date of issue of work order.**
6. Contact No. : 9695779991 (10:00 A.M. to 05:00 P.M. on working day)

**Terms and Conditions:**

1. Rates must be quoted on attached annexure only; no other means will be accepted in any circumstances.
2. Bank reserves the right to Reject any and/or all responses received in response to the RFP, or change any formalities, irregularities, or inconsistencies in proposal format delivery, and Extend the time for submission of the tender and Share the information/clarifications provided in response to tender by any Bidder, with any other Bidder(s)/others, in any form, and Withdraw, postpone, cancel the tender at any stage, without assigning any reason whatsoever.
3. PAN number of the firm/individual allotted by the income tax authorities should be submitted. Conditional tenders shall not be accepted on any ground and shall be rejected straight away.
4. Any deviation of the conditions laid by the bank will not be accepted and the bid will be rejected without assigning any reasons.
5. The entire tender document must be signed with the seal and attached as mark of acceptance terms and conditions.



क्षेत्रीय कार्यालय, प्रथम तल, रघुवंशी टॉवर, निकट राहुल प्रेक्षागृह, मऊ रोड, सिधारी, आजमगढ़ - 276001

Regional Office, First Floor, Raghuvanshi Tower, Near Rahul Prekshagrih, Mau Road, Sidhari, Azamgarh - 276001

e-mail: [ROAZMH@barodauprrb.co.in](mailto:ROAZMH@barodauprrb.co.in)



# उत्तर प्रदेश ग्रामीण बैंक UTTAR PRADESH GRAMIN BANK

(सरकार के स्वामित्वाधीन अनुसूचित बैंक)  
(Scheduled Bank Owned by Government)

## **Bid Submission:**

The sealed tenders must reach the Uttar Pradesh Gramin Bank, Regional Office – Azamgarh, 1<sup>st</sup> Floor, Raghuvanshi Tower, Mau Road, Sidhari, Azamgarh, Uttar Pradesh - 276001.

Bids must be submitted through hand to hand or through registered Post/ Courier.

If any of the above documents is/are not submitted or if submitted but is not duly attested, the bid will be rejected & price bid will not be opened. It must be mentioned on envelope "**DOCUMENT SUBMITTED FOR TENDER FOR PRINTING AND SUPPLY OF BANK STATIONERY, REGIONAL OFFICE - AZAMGARH**".

- Application forms and other details can be downloaded from our website: [www.upgb.bank.in](http://www.upgb.bank.in).
- Applicants must enclose PAN, GST, and empanelment letter of Head office Lucknow.
- Applications duly filled in and supported by requisite documents/papers etc. must be submitted properly sealed cover to the **Regional Manager, Uttar Pradesh Gramin Bank, Regional Office – Azamgarh, 1<sup>st</sup> Floor, Raghuvanshi Tower, Mau Road, Sidhari, Azamgarh, Uttar Pradesh - 276001 (U.P.)** during office hours **on or before 13.02.2026 till 03:00 P.M.** and no application will be accepted after the above date and time. Incomplete applications in any respect will be rejected. The sealed covers should be super scribed.
- The sealed covers containing the applications will be opened on **13.02.2026 at 03:30 P.M.** at **Uttar Pradesh Gramin Bank, Regional Office – Azamgarh, 1<sup>st</sup> Floor, Raghuvanshi Tower, Mau Road, Sidhari, Azamgarh, Uttar Pradesh - 276001 (U.P.)**. Interested applicants may be present at the time of the opening of the sealed covers.
- The right of selection rests absolutely with the Bank and Bank's decision in this regard shall be final and binding.
- Payment will be released after examining and checking the quality of the stationery.
- The rates quoted should be valid till 31.03.2026.
- Bank reserves the right to reject any or all the applications without assigning any reason whatsoever.



क्षेत्रीय कार्यालय, प्रथम तल, रघुवंशी टॉवर, निकट राहुल प्रेक्षागृह, मऊ रोड, सिधारी, आजमगढ़ - 276001  
**Regional Office, First Floor, Raghuvanshi Tower, Near Rahul Prekshagrih, Mau Road, Sidhari, Azamgarh - 276001**  
e-mail: [ROAZMH@barodauprrb.co.in](mailto:ROAZMH@barodauprrb.co.in)



उत्तर प्रदेश ग्रामीण बैंक  
UTTAR PRADESH GRAMIN BANK

(सरकार के स्वामित्वाधीन अनुसूचित बैंक)  
(Scheduled Bank Owned by Government)

**Other Terms & Conditions:**

1. Duplicate copy of work order must be sent back to us within three days from date of receipt; duly signed with seal towards token of acceptance of the work order, failing which this order shall be treated as cancelled without further notice.
2. Printing should strictly be done as per the specifications given herewith only (including paper quality)
3. Proofs and paper specimen must be got approved before printing as stamped APPROVED FOR PRINTING and duly signed by the bank official.
4. Only Offset printing will be accepted.
5. Supply should be made within the stipulated time given here.
6. Supply shall be affected at our Regional office with door delivery at Regional Office, Azamgarh.
7. Rates will be including of all the charges, up to doorstep delivery i.e. transportation/freight excluding applicable GST.
8. Part supply / execution of the work ordered will not be accepted.
9. Non-adherence to the above terms and conditions will make the supply liable for rejection.
10. Printing should be in accordance with the attached specimens.
11. Soft copy of the matter as to be printed must be provided to the Bank in the form of PDF.
12. Abbreviated name of Printer/month/year/Quantity should be marked on each item.
13. All disputes subject to Azamgarh (place of Regional Office) jurisdiction only.

Regards,

**Regional Manager**  
**Uttar Pradesh Gramin Bank**  
**Regional Office – Azamgarh**

**PARTICULARS TO BE FURNISHED BY THE STATIONERY PRINTERS VENDORS**

1	Name of the Organization	
2	Address with Telephone No. (a) Printing Press (b) Office /Shop/Godown	
3	Nature of Constitution	
4	Date of Establishment	
5	With and (i) Name of Proprietor / Partners / Directors (ii) Residential Address (iii) Telephone No. (iv) E-Mail	
6	Whether an S.S.I. unit. If so, Reg. No. & date. Also enclose copy of Certificate.	
7	Whether Registered with the Registrar of the companies/ Registrar of firms. If so, mention number and date.	
8	Whether the premises (Press/Office/Shop/Factory) is/are owned or hired	
9	Whether registered for GST purposes? If so, mention number and date.	



**Signature & Seal of Printer  
Date :**

**Regional Office - Azamgarh**

**INDENT FOR QUATATION**

Sr. No.		Item	Size in inches	Paper Type & GSM	Paper Colour/Type	No. of leaves	Specifications	Packing	Quantity	Rate per unit
1		CBS Passbook	14.4 cm x 10.5 cm (close site)	Inner Pages 70 GSM Century/Sirpur/Ballarpur/Andhra/Orient White Maplitho Cover Pages 230 GSM Ballarpur Art Card	4 color printing on front & back page & single color printing on inside cover (2 & 3) & other inner pages.	8 leaves/16 pages excluding cover	4 color printing on front & back page & single color printing on inside cover (2 & 3) & other inner pages. Each Passbook should be centre stitched with a fine quality thread.	Packaging of 100 passbooks in each packet & 4 packets in a bundle. Passbook should be packed in craft paper with paper label indicating form number, name & quantity (BOLD) on each packet.	40000 pieces	Rs. .... per piece
2		Account Opening Form	28.5 cm X 63.5 cm making -4- parts of A4 size (Only one paper sheet-main sheet)	80 GSM Century/Sirpur/Ballarpur/Andhra/Orient	White	Single leaf with two folds after folding size will be 28.5 cm X 21.1 cm) Total 4 A4 leaves or 8 A4 pages	Both side printing in two color.	100 forms per packet in craft paper packing with label there on showing type of form.	30000 pieces	Rs. .... per piece
3		Deposit Slip	28 cm X 11 cm	70 GSM Century/Sirpur/Ballarpur/Andhra/Orient	White	100 leaves per pad	Both side in two colour bilingual printing with Bank's Emblem including water mark of Bank's Emblem (as specified in sample provided herewith). One LBS straw board at bottom & Full craft paper on top & paste.	Packet of 20 pads in craft paper with paper label indicating Form Number, name & quantity (BOLD) on each packet. Three packets of 20 pads in one bundle tied with string.	10000 pads	Rs. .... per pad
4		Withdrawal Slip	18 cm X 10.5 cm	70 GSM Century/Sirpur/Ballarpur/Andhra/Orient	White	100 leaves per pad	Bilingual Printing on front & instruction in Hindi on back side with Bank's Emblem including water mark of Bank's Emblem (as specified in sample provided herewith)and hard perforation bounded with one LBS straw board at bottom & Full craft paper on top & paste.	Packet of 20 pads in craft paper with paper label indicating Form Number, name & quantity (BOLD) on each packet. Three packets of 20 pads in one bundle tied with string.	15000 pads	Rs. .... per pad
5		Transfer Voucher	6.5 X 5	70 GSM Paper (Orient/Century)	White	100 leaves per pad	Single printing on one side only. 100 leaves gum pad with one LBS straw board at bottom & Full craft paper on top & paste.	Packet of 20 pads in craft paper with paper label indicating Form Number, name & quantity (BOLD) on each packet. Three packets of 20 pads in one bundle tied with string.	2000 pads	Rs. .... per pad
6		ATM Request Form	8.5 X 11.6	70 GSM Paper (Orient/Century)	White	100 leaves per pad	Single printing on one side only. 100 leaves gum pad with one LBS straw board at bottom & Full craft paper on top & paste.	Packet of 10 pads in craft paper with paper label indicating form number, name, & quantity (BOLD) on each packet. Four packets of 10 pads in one bundle tied with string.	600 pads	Rs. .... per pad
7		Form 60	8.5 X 11.6	70 GSM Paper (Orient/Century)	White	100 leaves per pad	Single printing on one side only. 100 leaves gum pad with one LBS straw board at bottom & Full craft paper on top & paste.	Packet of 10 pads in craft paper with paper label indicating form number, name, & quantity (BOLD) on each packet. Four packets of 10 pads in one bundle tied with string.	300 pads	Rs. .... per pad
8		KYC Form	8.5 X 11.6	70 GSM Paper (Orient/Century)	White	100 leaves per pad	Single printing on one side only. 100 leaves gum pad with one LBS straw board at bottom & Full craft paper on top & paste.	Packet of 10 pads in craft paper with paper label indicating form number, name, & quantity (BOLD) on each packet. Four packets of 10 pads in one bundle tied with string.	15000 pads	Rs. .... per pad



9	RTGS/NEFT Form	28.2 cm x 22.2 cm	70 GSM Paper (Orient/Century)	White	100 leaves per pad	Both side printing one side in English & other side in Hindi in royal blue with hard perforation with one LBS straw board at bottom & Full craft paper on top & paste	Packet of 10 pads in craft paper with paper label indicating form number, name, & quantity (BOLD) on each packet. Four packets of 10 pads in one bundle tied with string.	1000 pads	Rs..... per pad
10	FD Account Opening Form	8.5 X 11.6	70 GSM Paper (Orient/Century)	White	100 leaves per pad	Single printing on one side only, 100 leaves gum pad with one LBS straw board at bottom & Full craft paper on top & paste.	Packet of 10 pads in craft paper with paper label indicating form number, name, & quantity (BOLD) on each packet. Four packets of 10 pads in one bundle tied with string.	600 pads	Rs..... per pad
11	Mobile Banking Application	8.5 X 11.6	70 GSM Paper (Orient/Century)	White	100 leaves per pad	Single printing on one side only, 100 leaves gum pad with one LBS straw board at bottom & Full craft paper on top & paste	Packet of 10 pads in craft paper with paper label indicating form number, name, & quantity (BOLD) on each packet. Four packets of 10 pads in one bundle tied with string.	600 pads	Rs..... per pad
12	Mobile Number Updation Form	8.5 X 10.5	70 GSM Paper (Orient/Century)	White	100 leaves per pad	Single printing on one side only, 100 leaves gum pad with one LBS straw board at bottom & Full craft paper on top & paste	Packet of 10 pads in craft paper with paper label indicating form number, name, & quantity (BOLD) on each packet. Four packets of 10 pads in one bundle tied with string.	600 pads	Rs..... per pad
13	Internet Banking Form	8.5 X 11.6	70 GSM Paper (Orient/Century)	White	100 leaves per pad	Single printing on one side only, 100 leaves gum pad with one LBS straw board at bottom & Full craft paper on top & paste.	Packet of 10 pads in craft paper with paper label indicating form number, name, & quantity (BOLD) on each packet. Four packets of 10 pads in one bundle tied with string.	300 pads	Rs..... per pad
14	Cheque Book Requisition Slip	5.5 X 8.5	70 GSM Paper (Orient/Century)	White	100 leaves per pad	Single printing on one side only, 100 leaves gum pad with one LBS straw board at bottom & Full craft paper on top & paste.	Packet of 10 pads in craft paper with paper label indicating form number, name, & quantity (BOLD) on each packet. Four packets of 10 pads in one bundle tied with string.	300 pads	Rs..... per pad
15	L.A.D. Form	8.5 X 13.5	70 GSM Paper (Orient/Century)	Light Green	100 leaves per pad	Single printing on one side only, 100 leaves gum pad with one LBS straw board at bottom & Full craft paper on top & paste.	Packet of 10 pads in craft paper with paper label indicating form number, name, & quantity (BOLD) on each packet. Four packets of 10 pads in one bundle tied with string.	1000 pads	Rs..... per pad
16	Atal Pension Application	8.5 X 10.5	70 GSM Paper (Orient/Century)	White	100 leaves per pad	Single printing on one side only, 100 leaves gum pad with one LBS straw board at bottom & Full craft paper on top & paste.	Packet of 10 pads in craft paper with paper label indicating form number, name, & quantity (BOLD) on each packet. Four packets of 10 pads in one bundle tied with string.	300 pads	Rs..... per pad
17	PMSBY Application Form	8.5 X 10.5	70 GSM Paper (Orient/Century)	White	100 leaves per pad	Single printing on one side only, 100 leaves gum pad with one LBS straw board at bottom & Full craft paper on top & paste.	Packet of 10 pads in craft paper with paper label indicating form number, name, & quantity (BOLD) on each packet. Four packets of 10 pads in one bundle tied with string.	600 pads	Rs..... per pad
18	PMJJBY Application Form	8.5 X 10.5	70 GSM Paper (Orient/Century)	White	100 leaves per pad	Single printing on one side only, 100 leaves gum pad with one LBS straw board at bottom & Full craft paper on top & paste.	Packet of 10 pads in craft paper with paper label indicating form number, name, & quantity (BOLD) on each packet. Four packets of 10 pads in one bundle tied with string.	600 pads	Rs..... per pad
19	Nomination Form	8.5 X 11.6	70 GSM Paper (Orient/Century)	White	100 leaves per pad	Single printing on one side only, 100 leaves gum pad with one LBS straw board at bottom & Full craft paper on top & paste.	Packet of 10 pads in craft paper with paper label indicating form number, name, & quantity (BOLD) on each packet. Four packets of 10 pads in one bundle tied with string.	300 pads	Rs..... per pad
20	VLE Account Opening Form	8.5 X 11.6	70 GSM Paper (Orient/Century)	White	100 leaves per pad	Both side printing in two color, 100 leaves gum pad with one LBS straw board at bottom & Full craft paper on top & paste	Packet of 10 pads in craft paper with paper label indicating form number, name, & quantity (BOLD) on each packet. Four packets of 10 pads in one bundle tied with string.	100 pads	Rs..... per pad



21	Pay Cash Voucher	4.25 X 7	70 GSM Paper (Orient/Century)	Light Red	100 leaves per pad	Single printing on one side only. 100 leaves gum pad with one LBS straw board at bottom & Full craft paper on top & paste. Half cloth binding with corner and rest part with abri cover of 40 onz card board inner postene of 80 gsm mg paper numbering on each leaf (1 to 200) name slip of colour printing	Packet of 10 pads in craft paper with paper label indicating form number, name, & quantity (BOLD) on each packet. Four packets of 10 pads in one bundle tied with string.	200 pads	Rs..... per pad
22	Saving Account Opening Register	8.5 X 11.6	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postene of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper label indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
23	Dead Stock Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postene of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper label indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
24	Stock Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postene of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper label indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
25	CGTMSE Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postene of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper label indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
26	Loan Application Sanction and Disbursement Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postene of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper label indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
27	Grahak Gosthi Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postene of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper label indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
28	LAD Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postene of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper label indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
29	Movement Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postene of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper label indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
30	Bandhak Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postene of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper label indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
31	Postage Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postene of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper label indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
32	Renewal/Review Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postene of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper label indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
33	CGFMU Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postene of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper label indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
34	CERSAI Register		70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postene of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper label indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece



35	Cheque Book Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postens of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper lable indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
36	ATM Receiving Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postens of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper lable indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
37	VLE Account Opening Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postens of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper lable indicating name & quantity (BOLD) on each packet in one bundle tied with string.	200 pieces	Rs..... per piece
38	VLE Transaction Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postens of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper lable indicating name & quantity (BOLD) on each packet in one bundle tied with string.	200 pieces	Rs..... per piece
39	Insurance Register	8 X 13	70 GSM Paper (Orient/Century)	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postens of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper lable indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
40	Complaint Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postens of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper lable indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
41	Security Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postens of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper lable indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
42	Attendance Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	100 leaves/200 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postens of 80 GSM MG paper, numbering on each leaf (1 to 200), name slip of colour printing.	Packet of 10 registers in craft paper with paper lable indicating name & quantity (BOLD) on each packet in one bundle tied with string.	100 pieces	Rs..... per piece
43	Cash Receipt & Payment Register	9.8 X 14.5	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	150 leaves/300 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postens of 80 GSM MG paper, numbering on each leaf (1 to 300), name slip of colour printing.	Packet of 10 registers in craft paper with paper lable indicating name & quantity (BOLD) on each packet in one bundle tied with string.	300 pieces	Rs..... per piece
44	Payment Scroll Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	150 leaves/300 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postens of 80 GSM MG paper, numbering on each leaf (1 to 300), name slip of colour printing.	Packet of 10 registers in craft paper with paper lable indicating name & quantity (BOLD) on each packet in one bundle tied with string.	200 pieces	Rs..... per piece
45	Receipt Scroll Register	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	150 leaves/300 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postens of 80 GSM MG paper, numbering on each leaf (1 to 300), name slip of colour printing.	Packet of 10 registers in craft paper with paper lable indicating name & quantity (BOLD) on each packet in one bundle tied with string.	200 pieces	Rs..... per piece
46	Cash Balance Book	8 X 13	70 GSM Paper (Orient/Century) Ledger Paper	Light Green	150 leaves/300 pages excluding cover	Full cloth binding cover of 40 onz card board, inner postens of 80 GSM MG paper, numbering on each leaf (1 to 300), name slip of colour printing.	Packet of 10 registers in craft paper with paper lable indicating name & quantity (BOLD) on each packet in one bundle tied with string.	200 pieces	Rs..... per piece
47	Envelope (5 X 11)	5 X 11	80 GSM Star Brands	Blue	1 x 100 per pack	Single side printing with bank's logo		30000 pieces	Rs..... per piece
48	Deceased Claim Booklet	8.5 X 10.5	70 GSM Paper (Orient/Century)	White	10 leaves/20 pages	Inner 10 leaves 70 gsm orient/ century papers cover page extra orient cardsheet.		1000 pieces	Rs..... per piece
49	Voucher Cover	7.5 X 9.5	25 Kg Card Sheet	Blue		one side printed and plain bottom		20000 pieces	Rs..... per piece

Note: Applicable GST will be paid extra.



Signature & Seal of Printer  
Date :

UPGB M-Tarang

मोबाइल बैंकिंग

असत आसन - असत सुखावसक



मोबाइल बैंकिंग का ऐसा अनुभव  
जो पहले कभी नहीं

कैश फ्री जिंदगी. बिंदोस जिंदगी!

 आधार के माध्यम से तत्काल  
धनराशि अंतरण

 IMPS के माध्यम से तत्काल  
धनराशि अंतरण

 बैंकिंग लेन-देन  
'कहीं भी-कभी भी'

 NEFT के माध्यम से किसी भी बैंक  
के ग्राहक को धनराशि अंतरण

 24x7 सेवारत  
बैंकिंग तकनीक

 मोबाइल एवं डीटीएच रिचार्ज  
सुविधा(शीघ्र प्रारंभ)



UPGB

M. Tarang

मोबाइल बैंकिंग

सुविधा प्राप्त करने हेतु  
आज ही शाखा से संपर्क करें.

मोबाइल बैंकिंग ऐप प्राप्त करें



यू.पी.जी.बी. डिजिटल बैंकिंग



इंटरनेट बैंकिंग



नेफ्ट/आरटीजीएस फंड ट्रांसफर



रूपे एटीएम डेबिट कार्ड



आईएमपीएस फंड ट्रांसफर



आधार द्वारा लेन-देन



उत्तर प्रदेश ग्रामीण बैंक

UTTAR PRADESH GRAMIN BANK

(सरकार के स्वामित्वाधीन अनुसूचित बैंक)

(Scheduled Bank Owned by Government)

सीबीएस पासबुक CBS PASS BOOK

IFSC : BARB0BUPGBX

सभी जमा खातों में नामांकन सुविधा उपलब्ध है, कृपया इस सुविधा का लाभ उठाएं  
Nomination facility is available in all deposit accounts, please avail this facility

कृपया पासबुक न मोड़ें/Please do not fold Passbook

अपने मोबाइल पर ही खाते का बैलेंस, मिनी स्टेटमेंट, चेक स्टेटस एवं किये गये लेन-देन की जानकारी भी प्राप्त करें.

अपने खाते के बैलेंस की जानकारी के लिये रजिस्टर्ड  
मोबाइल से 9986454440 पर मिस्ड कॉल करें.

## उपयोगी सुझाव:

1. अपने खाते की जानकारी प्राप्त करने के लिए अपना मोबाइल और ईमेल-आईडी पंजीकृत करें।
2. पूछताछ आदि के लिए टोल-फ्री नंबर 1800 180 0225 पर कॉल कर सकते हैं।
3. अपनी पासबुक को नियमित रूप से अपडेट करवाएं।
4. जहां संभव हो, स्थायी निर्देश (स्टैंडिंग इंस्ट्रक्शंस) जारी करें।
5. पासबुक में कहीं भी हस्ताक्षर न करें।
6. हम आपके सुझावों का स्वागत करते हैं।
7. किसी भी कठिनाई/मूल्य वर्धित सेवाओं के लिए शाखा प्रबंधक से संपर्क करें।
8. टोल-फ्री हेल्पलाइन नंबर: 1800 180 0225
9. झूठे वादों का शिकार न बनें: संदिग्ध योजनाओं से सावधान रहें।
10. कृपया अपने खाते का विवरण/इंटरनेट बैंकिंग, उपयोगकर्ता आईडी और पासवर्ड/एटीएम डेबिट कार्ड/क्रेडिट कार्ड/मोबाइल बैंकिंग की व्यक्तिगत जानकारी किसी भी व्यक्ति को न बताएं।
11. नामांकन सुविधा का प्रयोग करें।
12. अधिक जानकारी के लिए बैंक की वेबसाइट <https://upgbank.com/> का प्रयोग करें।

## Useful Tips:

1. Register your Mobile and email-Id for getting information about your account.
2. You may call at toll free number 1800 180 0225 for inquiry etc.
3. Get pass-book updated regularly.
4. Issue standing instructions wherever possible.
5. Do not put signature anywhere in pass-book.
6. We welcome your suggestions.
7. Contact branch manager in case of difficulties/Value added services.
8. Toll Free Help Line No.: 1800 180 0225
9. Do not fall prey to false promises; beware of dubious schemes
10. Please do not disclose your Account details / Internet Banking, User Id and Password/ATM Debit card/Credit card/Mobile Banking Personal information to any Person.
11. Utilise nomination facility.
12. For more information, use the bank's website <https://upgbank.com/>.

बैंकिंग सेवा सम्बन्धी शिकायतों हेतु बैंकिंग लोकपाल से निम्न पते पर संपर्क करें :

ईमेल [cpc@rbi-org-in](mailto:cpc@rbi-org-in) पर भेजें,  
या डाक द्वारा पत्र भेजें। पता : केंद्रीकृत प्राप्ति और प्रसंस्करण केंद्र, चौथी मंजिल, सेक्टर 17,  
चंडीगढ़ - 160017

Email to [cpc@rbi.org.in](mailto:cpc@rbi.org.in),  
Or by sending a physical letter to the "Centralized Receipt and Processing Centre,  
4th Floor, Sector 17, Chandigarh - 160017.



उत्तर प्रदेश ग्रामीण बैंक  
UTTAR PRADESH GRAMIN BANK

शाखा प्रबंधक/BRANCH MANAGER

## आपके खाते के बारे में

खातों के लिए समुचित रूप से केवाईसी मानदंडों का अनुपालन हेतु पहचान आवश्यक है, जो कि निम्नलिखित के नाम से खोले जा सकते हैं:

- व्यवित्त (अकेले या संयुक्त रूप से), 10 वर्ष और उससे अधिक आयु के नाबालिग, एवं 10 वर्ष से कम आयु के नाबालिग अपने अभिभावकों के साथ।
- विधिवत रूप से तथा सरकारी नियमों के अधीन गठित क्लब, सोसाइटी, भविष्य निधि और न्यास.
- किसी भी व्यावसायिक या व्यापारिक संस्था जैसे—साझेदारी, स्वामित्व प्रतिष्ठान, कंपनी, एचयूएफ, निगम अथवा संस्था को बचत खाता खोलने की अनुमति नहीं होगी.
- किसी भी सीमा तक की जमाराशियां स्वीकारी जाएंगी.
- यदि ग्राहक द्वारा खाता दो वर्षों तक परिचालित नहीं किया जाता है, तो वह निष्क्रिय/अपरिचालित बन जाता है. यदि एक बार खाता निष्क्रिय हो जाता है, उसमें केवल जमा से संयवहार की ही अनुमति होगी. नामे संयवहार के लिए ग्राहक को खाता सक्रिय करने के लिए नये केवाईसी दस्तावेज प्रस्तुत करने होंगे.

## ब्याज:

समय-समय पर लागू दर पर निर्धारित अंतराल पर ब्याज का भुगतान/दैनिक अंतिम शेष के आधार पर गणना की जाएगी.

## आहरण:

- चेकों या आहरण फार्मों द्वारा राशि निकाली जा सकती है.
- प्रत्येक छमाही में, बचत खाते में 50 से अधिक नामे (सेवा प्रभागों को छोड़कर) की अनुमति नहीं होगी.
- यदि डेबिट की संख्या 50 से अधिक हो जाती है तो निर्धारित सेवा शुल्क लिया जाएगा.

## सेवाएं:

- केवल खाताधारकों के नाम पर चेकों की वसूली की जाएगी.
- धन हस्तांतरण के लिए स्थायी अनुदेश स्वीकार किया जाता है.
- तीसरी पार्टी के चेकों की वसूली नहीं की जाएगी.

## ध्यान दें:

- पासबुक को संभालकर रखें तथा इसके खो जाने संबंधी सूचना तत्काल दी जाए.
- खाताधारक को अंतिम जमा शेष और इसके पूर्व के लेन-देन की यथार्थता भली भांति जांच लेनी चाहिए.
- किसी भी विसंगति की सूचना तत्काल दी जाए अन्यथा बैंक द्वारा यह मान लिया जाएगा कि प्रविष्टियां/शेष सही है और ग्राहक को स्वीकार्य है.

## About your Account

Proper KYC (know Your Customer) / Identification is required for accounts, which can be opened in the names of:

- Individuals (singly or jointly), minors of 10 years and above, and minors below 10 years with their guardians.
- Clubs, Societies, Provident Funds and Trusts duly constituted and subject of Govt. rules.
- No business or Trading concern whether partnership firm, Proprietary concern, company, HUF, Corporation or an association will be allowed to open Saving Account.
- Deposits are accepted for any amount.
- If the account is not operated by the customer for two years, it becomes dormant/inoperative. Once an account is dormant, only credit transactions will be permitted. For debit transactions, the customer will need to submit new KYC documents to reactivate the account.

## Interest

Interest will be credited at the rate applicable from time to time, at every quarter interest will be paid/calculated on daily product basis.

## Withdrawals

- withdrawals will be allowed either by cheques or by withdrawal forms.
- Not more than 50 debits (other than services charges) per half year should be allowed in sb a/c.
- In case the number of debits exceeds 50, a stipulated service charge will be charged.

## Services

- Cheques can be collected in the name/s of account holders only.
- Standing instruction for funds transfer is accepted.
- Third party cheques are not collected.

## Remember

- Passbook should be carefully preserved and loss there of immediately be notified.
- Account holder should check the last balance/transactions prior to such balance to ensure their accuracy.
- Any discrepancy should be notified immediately, failing which the bank would assume the entries / balance as correct and accepted by the constituent.

# उत्तर प्रदेश ग्रामीण बैंक

महत्वपूर्ण : सेवा प्रभार बचत खाते हेतु- 01.05.2025 से लागू (परिवर्तन के अधीन) हमारी वेबसाइट [www.upgbank.com](http://www.upgbank.com) पर संपर्क करें। जहाँ कहीं जीएसटी लागू होगा, वह अलग से वसूल किया जाएगा।

1. प्रारंभिक एवं न्यूनतम शेष :  
चेक बुक सहित अथवा रहित ग्रामीण/अर्ध शहरी : त्रैमासिक न्यूनतम शेष (क्यूएबी) रु. 500/- शहरी/मेट्रो त्रैमासिक न्यूनतम शेष (क्यूएबी) रु. 1000/-
2. न्यूनतम शेष न रखने हेतु प्रभार त्रैमासिक न्यूनतम शेष (क्यूएबी) :  
चेक बुक सहित अथवा रहित : ग्रामीण-अर्ध शहरी-रु. 125/- प्रति तिमाही-शहरी मेट्रो-रु. 250/- प्रति तिमाही अधिकतम।
3. खाते को एक वर्ष के भीतर बंद करना :  
क. खाता खुलने के 14 दिन के अंदर या मृतक खाता- शून्य प्रभार  
ख. बेसिक सविंग बैंक खाते- शून्य प्रभार  
घ. अन्य चाहे जो कोई क्षेत्र हो, व्यक्ति-रु. 300/- या अन्य: रु. 800/-
4. अद्यतन शेष के साथ डुप्लीकेट पास बुक : प्रभार रु. 100/- व्यक्ति के लिए एवं गैर व्यक्ति के लिए रु. 150/-
5. चेक बुक जारी करने के लिए :  
सीटीएस-2010 मानक चेक बुक जारी करते समय रु. 5.00 प्रति चेक पन्ना, यद्यपि वित्तीय वर्ष में 20 पन्ने निःशुल्क होंगे।
6. निष्क्रिय बचत बैंक खातों के लिए प्रभार : शून्य
7. चेक वसूली प्रभार/चेक वापसी प्रभार एवं अन्य प्रभार : कृपया नोटिस बोर्ड/बैंक की वेबसाइट [www.upgbank.com](http://www.upgbank.com) देखें अथवा शाखा प्रबंधक से संपर्क करें।

## प्रयुक्त संक्षिप्ताक्षर

•सीएच-चेक •सीएस-नकद •सीएम-कमीशन •आईएनसीएचजीएस-प्रासंगिक प्रभार •ईसी-अशुद्धि दूर की गई •एमबी-न्यूनतम शेष •सीबीआई-चेक बुक जारी •एसपी-मुगतान रोकिये •एसआई-स्थायी अनुदेश •आरईटीडी-वापस किया गया चेक •सीएलजी-समाशोधन •आईएनटी-ब्याज •ओबीसी-उगाही के लिए भेजे गए चेक •टीआर-अंतर्गत राशि •एलएफ-लेजर फोलियो (पन्ना) •डीएयूई-असमाशोधित राशि की एवज में आहरण •आईएसएल टीएक्सएन-इंटरसोल लेनदेन

# UTTAR PRADESH GRAMIN BANK

**Important** : Service Charges for SB A/c.-Effective From 01.05.2025 (Subject to Change) For latest service charges please visit our website [www.upgbank.com](http://www.upgbank.com) GST, wherever applicable shall be levied separately.

1. **Opening and Minimum Balance.**  
With or without cheque book Rural/Semi Urban: Quarterly Average Balance (QAB) of Rs. 500/- Urban/Metro-Quarterly Average Balance (QAB) of Rs. 1000/-
2. **Charges for not maintaining minimum quarterly average balance as above:**  
With or without cheque book Rural-Semi Urban-Rs.125/-per quarter-Urban-Metro-Rs250/-per quarter maximum.
3. **Charges for premature closure (within a year):**  
a. Within 14 days of opening of account or deceased account-NIL  
b. Basic Saving Bank Accounts-NIL  
c. Irrespective of Area Individual -Rs. 300/- or others-Rs.800/-
4. **Duplicate pass-book** with latest balance only charges Rs.100/-for individual and Rs. 150/-for non-individual.
5. **Regarding issuance of cheque book:**  
Rs. 5.00 per cheque leaf at the time of CTS-2010 Standard cheque book. However, 20 leaves will be free in a financial year.
6. **Minimum charges for Inoperative Saving Bank Accounts-Nil**
7. **Cheque collection/Return Charges & other charges:** Please see the notice board/bank's website [www.upgbank.com](http://www.upgbank.com) or refer to the Branch manager

## Abbreviations Used

•CH-Cheque •RETD-Returned Cheque •CS-Cash •CLG-Clearing •CM Commission •INT-Interest •INCHGS-Incidental Charges •SI-Standing Instruction •OBC-Outward bill for collection •EC-Error Corrected •TR-Amount Transferred •MB. Minimum Balance •LF-Ledger Folio •CBI-Cheque Book Issue •DAUE-Drawings against uncleared Effects •SP-Stop Payment •ISL TXN-Inter-sol Transactions

तारीख Date	विवरण Particulars	चेक सं. Cheque No.	आहरण Withdrawl	जमा Deposit	शेष Balance	आद्यक्षर Initials

तारीख Date	विवरण Particulars	चेक सं. Cheque No.	आहरण Withdrawl	जमा Deposit	शेष Balance	आद्यक्षर Initials



उत्तर प्रदेश  
ग्रामीण बैंक

UTTAR PRADESH GRAMIN BANK

शाखा  
BRANCH

## नकद आहरण पर्ची/Cash Withdrawal Slip

यह फार्म चेक नहीं है  
इसके साथ पासबुक जरूरी है  
This form is not a cheque  
Passbook must accompany this

केवल मूल शाखा में प्रयोग हेतु  
Usable at base branch only

बचत बैंक SAVINGS BANK

खाता नं.  
Account No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

मुझे/हमें Pay Self/Us

दिनांक Date \_\_\_\_\_ 20.....

रुपये Rupees \_\_\_\_\_  
\_\_\_\_\_ अदा करें

₹ _____
---------

टेली/मोबाइल नं० Tel/Mobile No. \_\_\_\_\_

कार्यालय प्रयोग हेतु/For office use  
ट्रां आईडी/ Trans. ID  
टोकन सं./ Token No.

खाताधारक (कों) का हस्ताक्षर/अंगूठे का निशान  
Signature of a/c holder(s)/Thumb impression \_\_\_\_\_

खाताधारक (कों) का नाम Name of a/c holder(s) \_\_\_\_\_

पारितकर्ता के हस्ताक्षर  
Signature of passing officer

भुगतानकर्ता के हस्ताक्षर  
Signature of paying officer

## CASH DETAILS

Notes	No.	₹	P.
500 X			
200 X			
100 X			
50 X			
20 X			
10 X			
5 X			
2 X			
1 X			
Coins			
<b>TOTAL</b>			



## विविध निर्देश

- कृपया अपने पासबुक को हर महीने एक बार अपडेट करवाएं।
- कृपया अपने खाता विवरण/ इंटरनेट बैंकिंग, उपयोगकर्ता आईडी और पासवर्ड/ एटीएम डेबिट कार्ड/ क्रेडिट कार्ड/ मोबाइल बैंकिंग/ व्यक्तिगत जानकारी को किसी भी व्यक्ति के साथ साझा न करें।
- शुल्क एवं शर्तें समय-समय पर बदल सकती हैं। अधिक जानकारी के लिए कृपया बैंक की वेबसाइट <https://upgbank-com> पर जाएं।
- 50,000/- रुपये व अधिक की नकद जमा के लिए कृपया अपना पैन नंबर प्रदान करें या फार्म 60 की हस्ताक्षरित प्रति जमा करें।
- ग्राहक का यह दायित्व है कि वह जमा पर्ची पर दी गई जानकारी की सटीकता सुनिश्चित करें और यह चेक/ उपकरण/ नकद के विवरण से मेल खाए।
- झूठे वादों का शिकार न हों, संदिग्ध योजनाओं से सावधान रहें।