



उत्तर प्रदेश ग्रामीण बैंक
UTTAR PRADESH GRAMIN BANK

(सरकार के स्वामित्वाधीन अनुसूचित बैंक)
(Scheduled Bank Owned by Government)

NOTICE INVITING OFFERS (NIO)
(Two-Bid System: Technical & Financial)

Uttar Pradesh Gramin Bank
Regional Office: Ayodhya
Premises & Equipment Department

Subject: Inviting Quotations from Empanelled Architects for Architectural Consultancy Services

Branch: Darshan Nagar Branch, Ayodhya

Sealed quotations are invited from Bank's empanelled Architects under Two-Bid System for providing architectural consultancy services for the above branch.

1. Scope of Work

- Site visit of branch premises
- Preparation of layout / working drawings
- Preparation of detailed item-wise estimate for:
 - Furnishing works
 - Electrical & networking works
 - A.C. works
- Submission of drawings and estimate in hard & soft copy
- Start Date For Receiving proposals-09.02.2026.
- Last Date For Receiving proposals-15.02.2026.

2. Bid System & Submission

(A) Technical Bid – Envelope-I

Super scribed as “Technical Bid – Architectural Consultancy – Darshan Nagar Branch”

Technical Bid shall contain:

- Copy of Bank's Empanelment Letter
- Brief methodology / confirmation of scope compliance
- Undertaking for completion within stipulated time
- GST Registration Certificate
- No price/fee details shall be mentioned in the Technical Bid.

(B) Financial Bid – Envelope-II

Super scribed as “Financial Bid – Architectural Consultancy – Darshan Nagar Branch”

Financial Bid shall contain:

- Professional fees quoted:
 - Either percentage of estimated cost OR
 - Lump-sum amount
- Fees to be quoted exclusive of GST (GST will be paid as applicable)
- Quote to be valid for 90 days

Both envelopes shall be sealed separately and placed in one outer envelope super scribed as:
“Quotation for Architectural Consultancy – Darshan Nagar Branch, Ayodhya”



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3. Evaluation & Award

Technical Bids will be opened and evaluated first

Only technically qualified bidders will have their Financial Bids opened

The work will be awarded to the L1 (lowest) Financial Bidder among technically qualified architects

4. Time Schedule

Site visit: within 3 days of work order

Submission of drawings & estimate: within 7 days thereafter

5. Terms & Conditions

Only empanelled architects of the Bank are eligible

Payment will be made after approval of drawings and estimate

The Bank reserves the right to accept or reject any or all bids without assigning any reason

The process shall be governed by the Bank's Procurement Policy and extant guidelines

Regional Manager
Uttar Pradesh Gramin Bank,
Regional Office, Ayodhya

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TECHNICAL BID

(Envelope-I)

Name of Work: Architectural Consultancy Services – Darshan Nagar Branch, Ayodhya.

Documents to be submitted in Technical Bid:

Covering Letter on Architect's letterhead confirming participation

Copy of Empanelment Letter issued by Uttar Pradesh Gramin Bank

GST Registration Certificate

Undertaking confirming:

Site visit shall be completed within stipulated time

Drawings and detailed estimate will be submitted as per Bank's requirement

All terms & conditions of the Bank are accepted

• Note:

No financial/fee details shall be mentioned in the Technical Bid

Incomplete Technical Bids are liable to be rejected

Signature & Seal of Architect

Name: _____

Date: _____



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FINANCIAL BID

(Envelope-II)

Name of Work: Architectural Consultancy Services – Darshan Nagar Branch, Ayodhya

Financial Quote:

The Architect shall quote professional fees for the complete scope of work as under:

Particulars

Quote

Professional Fees: _____

Quote Type: Lump Sum _____ / _____ Percentage

If Percentage (mention %)

_____ %GST

Extra as applicable

Declaration:

The above quoted fees are exclusive of GST

No other charges shall be claimed

Quote shall remain valid for 90 days

Signature & Seal of Architect

Name: _____

Date: _____